



Operating 8:30am to 1:00pm on the 1<sup>st</sup> Saturday of each month (expect January)

## **MARKET STALLHOLDERS TERMS & CONDITIONS**

The site fees are as follows:

- a) Inside the Hall (1.8m trestle table and 2 chairs provided) \$20.00
- b) Outside the Hall (two car parks - no tables or covering of any type provided) \$10.00

Refreshments are the sole right of the church for fundraising.

All foodstuffs for sale are to be pre-packaged & SA Health Notification provided.

At the completion of markets, please remove all refuse from your site.

**The Committee of Management requires stallholders to abide by the following Rules:-**

1. The Market Co-ordinator has control of the market on the day. Any unresolved matters will be referred to the Committee of Management and must be in writing.
2. The site holder/s must occupy the site/s as allocated. No changes to sites will be permitted unless consent obtained from the Co-ordinator.
3. Payment of one month in advance is required by regular site holders.
4. Regular site holders are permitted to be absent for up to TWO (2) consecutive markets, provided that the Co-ordinators are advised at the earliest possible time prior to each market. The site/s are then allocated to stallholders on a waiting list basis. However, if a regular site holder does not notify any absence for a forthcoming market, the site may be re-allocated.

### **THE CO-ORDINATOR MUST BE NOTIFIED BY 6:00pm THE PRIOR MONDAY, IF YOU ARE NOT COMING**

5. Stallholders must carry all their own insurance. The Church holds its own Public Liability Insurance but that will not cover individual stallholders and their assistants.
6. Set up times are strictly from 6:30am to 8:00am. All vehicles to be in designated car park by 8:00am.
7. Pack up time commences at 1:00pm. Vehicles not permitted back for reloading before 1:00pm unless permitted by the Market Co-ordinator. Stall holders to leave the premises by 2:30pm. Sites must be left tidy as found. Thank you.
8. All food stalls must comply with the South Aust. Food Safety Guidelines and regulations.
9. Stallholders are responsible for ensuring all products are safe, non-offensive and contain no explicit language or imagery.
10. Products must be clearly marked and priced accordingly
11. It is encouraged to have a second person to assist with supervision of your stall
12. Stallholders are responsible for staffing their stall at all times.
13. Stallholders are responsible for individual money floats as well as the exchange of money and goods. The church will not be responsible for any loss or damage of monies and/or goods
14. 'Inside' stall holders are to provide a cloth covering to protect the tables provided.
15. If you have access to Social Media, please promote in the lead-up to the market.
16. If raining please check with the Market Co-ordinator to check if the market is proceeding.

THE COMMITTEE RESERVES THE RIGHT TO REFUSE SITE/S TO ANY PERSONS / ORGANISATIONS.

Sponsored by the Tea Tree Gully Uniting Church, **600 Milne Rd, Banksia Park**

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We thank you for completing this Application/Agreement & wish you Happy Marketing